MINUTES
FRONTIER CENTRAL SCHOOL DISTRICT
REGULAR MEETING
FRONTIER EDUCATIONAL CENTER, BOARD ROOM
5120 ORCHARD AVENUE, HAMBURG, NEW YORK 14075
TUESDAY, JULY 14, 2015 – Approximately 7:00 PM
(It is anticipated the Board will immediately enter into Executive Session (Room 204),
the Code of Conduct Hearing will immediately follow Executive Session at approximately 7:00 PM
and the Regular Meeting will immediately follow the Code of Conduct Hearing.

8:00 1.0 CALL TO ORDER

ATTENDANCE AT THIS MEETING

(Board members who arrive after the meeting begins will be noted as “present” at the point in this
agenda at which they arrive.)

Mr. Albert       X    Mr. Lalka      X    Mrs. Plarr       X
Mr. Best       X    Mr. Patton      X    Mr. Podkulski     X
Mr. Boyle       X

Attendance – Central Office Administrators

Dr. Apthorpe     X       Dr. Costello X       Ms. Pinker      X   Ms. Robertson X

2.0 EXECUTIVE SESSION (anticipated) – 1 Contractual Matter (Supt. Secretary)
2 Personnel Matter (Asst. Supt./Instruction; Food Service)

6:03 Moved by    Mr. Best    Seconded by    Mr. Lalka    Vote  6-0 Carried

Note: Executive Session was called prior to the reorganization meeting. Mr. Podkulski arrived at 6:07, which
is reflected on the Minutes of the Reorganization Meeting.

7:03 Returned from Executive Session; 7:04 Reorg Meeting begins; Code of Conduct follows; Regular
Meeting begins at 8:00

3.0 AMENDMENTS or adjustments to the agenda by the Superintendent and Board Members
3.1) Move Item #9.6.1 to precede Item #9.4.8
3.2) Item #9.1.4 removed from agenda

4.0 PRIVILEGE OF THE FLOOR – Visitors Wishing to be Heard

5.0 CONSENT AGENDA
5.1 Adoption of Consent Agenda
Consent agenda items are identified by an asterisk before the agenda item number. Adoption of
the consent agenda, upon a motion and second and an affirmative vote by members present,
approves each and every item so designated. However, prior to the adoption of the consent
agenda, any Board member may remove any item from the consent agenda. This item will then
come up for discussion as part of the regular agenda. The purpose of the consent agenda is to
expedite routine matters so that the Board has more time to deal with substantive matters.

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RESOLVED, that the following consent agenda items be approved: 6.0, 9.4.2, 9.4.3, 9.4.4, 9.4.5,
9.4.6, 10.3, 10.4, 10.5.3, 10.5.4, 10.5.5, 10.5.6, 10.6, 11.0, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10,
12.11

8:01 Moved by Mr. Best Seconded by Mr. Lalka Vote 7-0 Carried

*6.0 OLD BUSINESS

*6.1 RESOLVED, that the minutes from the June 16, 2015 business meeting are adopted as presented.

7.0 FRONTIER POINTS OF PRIDE – NONE

8.0 COMMITTEE REPORTS
8.1 Audit Committee – Patrick Boyle, Dave Patton
8.2 Finance & Budget Committee – Tom Best, Jr., Dave Patton, Janet Plarr
8.2 Buildings & Grounds Committee – Larry Albert, Marty Lalka, Janet Plarr
8.3 Health & Safety Committee – Marty Lalka
8.4 Advocacy Committee – Tom Best, Jr., Davis Podkulski
8.5 Student Achievement Committee – Larry Albert, Marty Lalka, Janet Plarr
8.6 Policy Review Committee – Patrick Boyle, Davis Podkulski

9.0 PERSONNEL – Administration and Teaching

9.1 Position Control and Job Description

9.1.1 RESOLVED, upon the recommendation of the Superintendent, Gabrielle Arena,
who is on the Preferred Eligibility List, is being recalled to a 1.0 FTE position in
the Elementary tenure area effective 7/1/15, in accordance with the current
District/ FCTA Contract.

8:03 Moved by Mr. Patton Seconded by Mr. Boyle Vote 7-0 Carried

9.1.2 RESOLVED, upon the recommendation of the Superintendent, the Board of
Education approves the following additions to the District Inventory: 1.0 FTE
Elementary Education (Grade 3): Big Tree and 1.0 FTE Special Education: High
School for the 2015-16 school year.

8:04 Moved by Mr. Lalka Seconded by Mr. Best Vote 7-0 Carried
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9.1.3 RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the creation of 2.0 administrative mentors for the 2015-16 school year.

8:05 Moved by Mr. Podkulski Seconded by Mr. Boyle Vote 7-0 Carried

Item #9.1.4 was removed from this agenda.

9.1.4 RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves a change in title for Dr. Mary Ann Costello from her current title of Assistant Superintendent for Instruction to the tenured position of Chief Information Officer, effective 7/1/15. This action shall not be considered a change in tenure area. Dr. Costello shall continue to serve in the tenure area of her appointment. Salary and terms of employment will remain the same.

9.2 Retirements and Resignations – NONE

9.3 Leave(s) of Absence Without Reimbursement – NONE

9.4 Appointments

9.4.1 RESOLVED, upon recommendation of the Superintendent, the following individuals are appointed to teaching positions, salaries in accordance with the current District/FCTA contract. All recommended appointments have fingerprinting clearance from the New York State Education Department.

9.4.1.1 Name: Gabrielle Arena
Tenure Area: Elementary
Degree, Step: Masters, Step 5
Hours: 12
Assignment: Elementary TBD
Appointment: Permanent
Effective: 7/1/15

8:06 Moved by Mr. Boyle Seconded by Mr. Albert Vote 7-0 Carried

*9.4.2 RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the following coaching appointments for the 2015-2016 school year, in accordance with the FCTA Contract, as per the attached. These recommended appointments have completed NYSED coaching requirements.
RESOLVED, upon the recommendation of the Superintendent, the Board of Education appoints Jean Baker and James Voto as Co-Mentor Coordinators for the 2015-16 school year, stipend in accordance with the District/FCTA contract.

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the following co-curricular appointments for the 2015-2016 school year, in accordance with the FCTA Contract, as per the attached. These recommended appointments have fingerprinting clearance from the New York State Education Department.

RESOLVED, upon the recommendation of the Superintendent, the Board of Education appoints the following individuals as summer school teachers for the 2015 ELL Summer Program, as per the attached. These recommended appointments have fingerprinting clearance from the New York State Education Department.

RESOLVED, upon the recommendation of the Superintendent, the Board of Education appoints the following individuals as special education teachers for the 2015 Special Education Summer Program, as per the attached. These recommended appointments have fingerprinting clearance from the New York State Education Department.

RESOLVED, upon the recommendation of the Superintendent, the Board of Education amends the effective date for Ryan Sikorski, Principal: Middle School, from 7/1/15-6/30/19 to 7/13/15-7/12/19.

8:07 Moved by Mr. Best Seconded by Mr. Albert Vote 7-0 Carried

Item #9.6.1 was moved to precede Item #9.4.8

Contractual

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the Memorandum of Agreement between the Frontier Central School District and the Frontier Central Administrative and Supervisory Association regarding the Administrative Mentoring Program, as per the attached.
9.4.8 RESOLVED, upon the recommendation of the Superintendent, the Board of Education appoints Linda Dansa (Renee Kumiega) and Jennifer Makowski (Ryan Sikorski) as Administrative Mentors: District, for the 2015-16 school year.

8:08 Moved by Mr. Best Seconded by Mr. Podkulski Vote 7-0 Carried

9.5 Salary Changes – NONE

10.0 PERSONNEL – Support Staff

10.1 Position Control and Job Description – NONE

10.2 Retirements and Resignations

10.2.1 RESOLVED, upon the recommendation of the Superintendent, the Board of Education accepts the resignation for retirement for Thomas Jurek, Bus Driver; Transportation, effective 6/24/15.

8:09 Moved by Mr. Lalka Seconded by Mr. Boyle Vote 7-0 Carried

10.2.2 RESOLVED, upon the recommendation of the Superintendent, the resignation of James Ciulis, per the attached, be accepted pursuant to an Agreement previously executed by him, which the Superintendent was hereby authorized and directed to execute on behalf of this District.

8:10 Moved by Mr. Patton Seconded by Mr. Podkulski Vote 7-0 Carried

*10.3 Leave(s) of Absence Without Reimbursement

*10.3.1 RESOLVED, upon the recommendation of the Superintendent, and without establishing precedent for future actions, the Board of Education approves the following leaves of absence without pay or other reimbursement:
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<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Building</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brandy Baker</td>
<td>Clerk-Typist: Middle School</td>
<td>6/17/15 PM-6/30/15</td>
</tr>
<tr>
<td>Laura Bannister</td>
<td>Bus Driver: Transportation</td>
<td>6/24/15</td>
</tr>
<tr>
<td>Elizabeth Bova</td>
<td>Day Care Provider: District</td>
<td>6/4/15 AM</td>
</tr>
<tr>
<td>Nicholas Cappola</td>
<td>Bus Driver: Transportation</td>
<td>6/24/15</td>
</tr>
<tr>
<td>Jill Clark</td>
<td>Bus Attendant: Transportation</td>
<td>9/15/15-9/16/15</td>
</tr>
<tr>
<td>Michael Hansen</td>
<td>Bus Driver: Transportation</td>
<td>6/24/15</td>
</tr>
<tr>
<td>John Just</td>
<td>Bus Driver: Transportation</td>
<td>6/24/15</td>
</tr>
<tr>
<td>William Lee</td>
<td>Cleaner: High School</td>
<td>6/8/15</td>
</tr>
<tr>
<td>Pamela Marcin</td>
<td>Bus Driver: Transportation</td>
<td>6/24/15</td>
</tr>
<tr>
<td>Denise Richter</td>
<td>Bus Attendant: Transportation</td>
<td>6/22/15-6/24/15</td>
</tr>
<tr>
<td>Charlene Roberts</td>
<td>Bus Driver: Transportation</td>
<td>6/24/15</td>
</tr>
<tr>
<td>Michael Shanahan</td>
<td>Bus Driver: Transportation</td>
<td>10/9/15-10/16/15</td>
</tr>
<tr>
<td>Lynda Taylor</td>
<td>Bus Driver: Transportation</td>
<td>6/24/15</td>
</tr>
<tr>
<td>Robert Youngs</td>
<td>Bus Driver: Transportation</td>
<td>6/24/15</td>
</tr>
</tbody>
</table>

*10.4 Transfers

*10.4.1 RESOLVED, upon the recommendation of the Superintendent, the following transfers are approved in accordance with the current District/FCEA contract and salary schedule:

*10.4.1.1 Job Opportunity – N/A – Registered Nurse: Pinehurst (10 mos, 7.0 hrs/day)
Name: Elizabeth Makula
Transfer from: Registered Nurse: Transportation (10 mos, 4.75 hrs/day)
Effective Date: 7/1/15
Hourly Rate: $15.75
Per Annum Salary: $21,719.25
Remarks: Vacancy as a result of a resignation for retirement. This position is in the Inventory.

*10.4.1.2 Job Opportunity – 14-64 – Cleaner: District/Floater (12 mos, 5.0 hrs/day)
Name: Mary Dunkle
Transfer from: Food Service Helper: High School (10 mos, 3.5 hrs/day)
Effective Date: 7/8/15
Hourly Rate: $18.16
Per Annum Salary: $23,698.80
Remarks: Vacancy as a result of internal structure. This position is in the Inventory.
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*10.4.1.3 Job Opportunity – 14-65 – Cleaner: High School (12 mos, 5.0 hrs/day)

Name: Kathy Stewart
Transfer from: Cleaner: Big Tree (12 mos, 5.0/6.0 hrs/day)
Effective Date: 7/1/15
Hourly Rate: $18.16
Per Annum Salary: $23,789.60
Remarks: Vacancy as a result of resignation for retirement. This position is in the Inventory.

10.5 Appointments

*10.5.1 RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the following individuals as a support staff substitutes for the 2015-16 school year, as per the attached. Furthermore, these recommended appointments have fingerprinting clearance from the New York State Education Department.

*10.5.2.1 Job Opportunity – N/A – Temporary Teacher’s Aide: Print Shop

Name: Sean Burke
Hourly Rate: $17.87
Effective Date: 7/1/15-upon return of Julie Ardito

*10.5.2.2 Job Opportunity – 14-69 – Temporary Bus Attendant: Transportation

Name: Robin Jones
Hourly Rate: $10.11
Effective Date: 7/6/15-8/14/15

8:10 Moved by Mr. Boyle Seconded by Mr. Patton Vote 7-0 Carried

*10.5.3 RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the appointments of the following clerical staff for the 2015 Summer School Program, in accordance with the District/FCEA Contract or approved substitute rate(s) of pay, as per the attached.
*10.5.4 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the appointments of the following bus attendants for the 2015 Summer School Program, in accordance with the District/FCEA Contract or approved substitute rate(s) of pay, as per the attached.

*10.5.5 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the appointments of the following teacher’s aides for the 2015 Summer School Program, in accordance with the District/FCEA Contract or approved substitute rate(s) of pay, as per the attached.

*10.5.6 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the appointments of Evan Graesser and Ryan Piniewski as Lifeguards: District for the 2015-16 school year, at an hourly rate of $8.75.

*10.6 **Salary Changes**

*10.6.1 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves for payment the attached list of Professional Growth awards pursuant to the applicable FCEA/FCRNA Collective Bargaining Agreements, and Managerial/Confidential Terms and Conditions.

10.7 **Contractual**

10.7.1 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the Memorandum of Agreement between the Frontier Central School District and Frontier Central Employees’ Association regarding the Transportation Clerk, as per the attached.

8:11 Moved by Mr. Best Seconded by Mr. Patton Vote 7-0 Carried

10.7.2 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the 2015-16 Terms and Conditions of Employment for James Pelonero, District Treasurer, which the Board President is hereby authorized and directed to execute on behalf of the District.

8:12 Moved by Mr. Lalka Seconded by Mr. Best Vote 7-0 Carried
*11.0 **INSTRUCTION AND CURRICULUM**

*11.1 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the Community Education appointments, as per the attached.

*11.2 **RESOLVED**, upon the recommendation of the Committee on Special Education on 6/11/15, 6/12/15, 6/15/15, 6/16/15, 6/17/15, 6/19/15, 6/22/15, 6/23/15, and 7/2/15, the student placements are approved.

*11.2 **RESOLVED**, upon the recommendation of the Committee on Pre-School Special Education on 7/1/15, the student placements are approved.

12.0 **BUSINESS**

12.1 Business Management Report
   12.1.1 Buildings & Grounds Report
   12.1.2 Summary of Investments
   12.1.3 Treasurer’s Report
   12.1.4 Budget Status Statement for Expenditures and Budget Transfers
   12.1.5 Budget Status Report for Revenues
   12.1.6 Use of School Facilities
   12.1.7 Extra Classroom Activity – Treasurer’s Report
   12.1.8 Warrant Reports

8:13 Moved by Mr. Podkulski Seconded by Mr. Best Vote 7-0 Carried

*12.2 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education awards the Frontier Central School 2015-16 Physical Education Equipment and Supply Bid #6017 opened May 26, 2015 to the following companies as specified (by item or group of items) in the backup materials:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSN Sports, Passon's Sports, &amp; US Games</td>
<td>$1,971.80</td>
</tr>
<tr>
<td>Gopher Sport</td>
<td>$719.06</td>
</tr>
<tr>
<td>School Specialty, Inc.</td>
<td>$488.18</td>
</tr>
<tr>
<td>Laux Sporting Goods, Inc.</td>
<td>$161.50</td>
</tr>
<tr>
<td><strong>Total Bid Award</strong></td>
<td><strong>$3,340.54</strong></td>
</tr>
</tbody>
</table>
*12.3 RESOLVED, upon the recommendation of the Superintendent, the Board of Education awards the Frontier Central School Bus Tire Bid #6014 opened June 15, 2015 to Parmenter Tire, Inc. for the 2015-16 fiscal year.

*12.4 RESOLVED, upon the recommendation of the Superintendent, the Board of Education accepts the following donations:

<table>
<thead>
<tr>
<th>School</th>
<th>Amount / Item</th>
<th>Organization/ Individual</th>
<th>Use of funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pinehurst Elementary</td>
<td>$100.00</td>
<td>Target “Thanks a Billion” Program</td>
<td>To support student programming.</td>
</tr>
<tr>
<td>Blasdell Elementary</td>
<td>$375.00</td>
<td>Target “Thanks a Billion” Program</td>
<td>To purchase books for classrooms as well as Book of the Month program.</td>
</tr>
<tr>
<td>Frontier High School</td>
<td>$2,600.00</td>
<td>Frontier Football Alumni</td>
<td>To fund Freshman Football for the 2015-16 school year.</td>
</tr>
</tbody>
</table>

*12.5 RESOLVED, upon the recommendation of the Superintendent, the Board of Education renders the attached list of one hundred and eighty nine (189) library books from Pinehurst Elementary School as obsolete and of no further use to the District. Further that the Superintendent is authorized to dispose of these items an appropriate manner.

*12.6 RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves a contract with the Buffalo Hearing and Speech Center for the 2015-16 school year to provide music therapy services for approximately three (3) special needs children. Further that the Superintendent is authorized to execute the Agreement on behalf of the entire Board.

*12.7 RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves a contract with Summit Educational Services for a special education student for behavioral and autism consultation services as identified in the contract for the 2014-15 school year. Further that the Superintendent is authorized to execute the Agreement on behalf of the entire Board.

*12.8 RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves an extension of the Agreement with EduKids Early Childhood Centers to provide a Universal Pre-K Program at their Facility in the Town of Hamburg effective September 1, 2015 through June 30, 2016 at the per pupil Federal/State Reimbursement amount. Further that the Board President is authorized to execute the Agreement on behalf of the entire Board.
*12.9 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves an extension of the Agreement with CAO Head Start to provide a Universal Pre-K program at the Blasdell Elementary School for thirty six (36) students effective September 1, 2015 through June 30, 2016 at the per pupil Federal/State Reimbursement amount. Further that the Board President is authorized to execute the agreement on behalf of the entire Board.

*12.10 **RESOLVED**, upon the recommendation of the Superintendent, the Board of Education approves the Health Services Contract with the Kenmore - Town of Tonawanda Union Free School District for approximately three (3) student(s) for the 2014-15 school year in the amount of $405.11 per child.

*12.11 **RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education approves the following contract for Community Education classes for the 2015-16 school year:

<table>
<thead>
<tr>
<th>Individual/Organization</th>
<th>Course Offering(s)</th>
<th>Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>James J. Boyle *</td>
<td>5 Hr. Prelicensing Course</td>
<td>$22.00 per student</td>
</tr>
</tbody>
</table>

and further that the Board President is authorized to execute each Agreement on behalf of the entire Board. *Instructor has fingerprinting clearance from the New York State Education Department.*

13.0 **SUPERINTENDENT'S REPORT**

13.1 Update from Dr. Apthorpe

13.2 Discussion on Board Goals/Survey

13.3 **RESOLVED**, that the Board of Education moves the following proposed policy, below, onto a second reading:

13.3.1 *Policy #7420 – Sports and the Athletic Program*

8:18 Moved by Mr. Best Seconded by Mr. Patton Vote 7-0 Carried
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13.4 RESOLVED, that the Board of Education, upon a second reading, adopts the following policies, as first presented at the June 16, 2015 Board meeting.

13.4.1 Policy #1332 – Duties of the School District Treasurer
13.4.2 Policy #5634 – Pest Management and Pesticide Use
13.4.3 Policy #6110 – Code of Ethics for Board Members and all District Personnel
13.4.4 Policy #7591 – Supervision of Students

8:19 Moved by Mr. Lalka Seconded by Mr. Boyle Vote 7-0 Carried

14.0 CORRESPONDENCE AND REPORTS – Official and/or Miscellaneous

15.0 PRIVILEGE OF THE FLOOR – Visitors Wishing to be Heard

15.1 Roundtable

16.0 ADJOURNMENT

8:31 Moved by Mr. Patton Seconded by Mr. Podkulski Vote 7-0 Carried